

Are you ready for...

Electronic Document Management



The ability to share information quickly and easily is critical to the success of your company in today's global marketplace where competitive pressures demand continuous increases in efficiency.

But help is at hand, with BlinkEDM.

BlinkEDM is a functionally rich Electronic Document Management system that is both easy to use, and quick to implement. Designed to help you build and maintain a library of your company's documents and files, BlinkEDM creates an environment in which to share this valuable information that is fully configurable to reflect the structure of your organization.

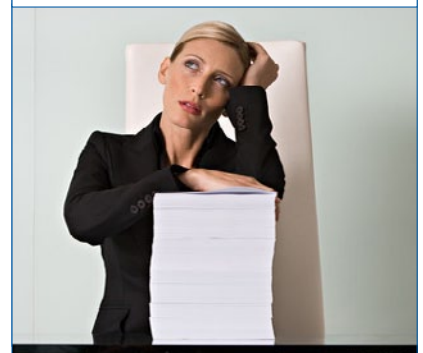
The navigation of the system is intuitive and comprehensive search facilities allow documents to be located quickly and easily. Automated folder monitoring and indexing ensure the files are captured and stored efficiently. Role based permission profiles ensure your valuable information is accessed by only those the relevant security clearance.

BlinkEDM is a web based application that can be easily deployed as an Internet, Intranet or Extranet solution – safely, efficiently and directly. Master copies of your company's documents are held and managed centrally in electronic format. Authorized users access the information using a standard web browser.

BlinkEDM is built on reliable and scalable industry standard technology allowing it to be easily assimilated into your IT environment. As such, it requires minimal IT staff support.

BlinkEDM was designed to be versatile and can be applied to many areas of your business such as finance, marketing, sales, production and distribution, thereby maximizing your return on investment - quickly, and cost effectively.

- Browser based user interface
- Intuitive system navigation
- User defined document types and indexes
- Configurable folder structure
- Automated document capture
- Powerful search facility
- User defined document retention policies
- Print, email and fax directly
- Role based security access control
- Easy setup and maintenance





Easy To Use

Whether you use PC, Mac, or any flavor of Linux, **BlinkEDM's** client software provides a simple, logical, yet full-featured user interface that allows your staff to capture, find, view, route, and process documents with tremendous ease. From corner-office executives to accountants and clerks, your users will learn and adopt **BlinkEDM** in record time.



BlinkEDM has minimal cost of adoption. Your end-users will not require days or weeks of training to use **BlinkEDM**. They can be up and running in hours (or less for skilled office software users). Low cost of adoption means you start saving time and money sooner.

Simple Installation & Maintenance

BlinkEDM is as easy on the administrator as it is on the end-user. **BlinkEDM** installs easily into your enterprise and using cross-platform technology that can scale up or down based on your IT environment and unique requirements. You can have **BlinkEDM** up and running in your environment in less than a day.

Right for your Industry

BlinkEDM provides optimal performance regardless of industry. It doesn't matter if your company is a manufacturer, in healthcare, insurance, legal, shipping, or any other service or product industry. **BlinkEDM** can be configured to work with your industry or company-specific document requirements and business process flows. Our installation will exactly match your organization's structure and support your compliance with Sarbanes Oxley, HIPAA or ISO standards.

And if your company or industry requires a highly specific EDM feature, then we can easily design a seamless plug-in that will provide you with **exactly** what you need without fuss.

Benefits

The financial impact of improving the distribution of timely and accurate information to everyone involved in every business process is a compelling reason why your organization should invest in **BlinkEDM**.

- reduced cost of time spent accessing documents, filing and storage.
- reduced cost of printing, copying, mailing and shipping documents.
- reduced telephone call and e-mail volume with on-line access to information.
- improved customer and vendor relationships with faster access to consistent information.
- increased efficiency throughout the whole organization.

Research from Gartner indicates that the average company with 10 employees handling 2,500 documents each in a year will save \$500,000. Isn't it time to implement EDM at your company?

Contact us today for more information on how BlinkEDM can benefit your organization.

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